

IN THE STATE/MAGISTRATE COURT OF DEKALB COUNTY  
STATE OF GEORGIA

\_\_\_\_\_  
Plaintiff

Civil Action

No. \_\_\_\_\_

v.

\_\_\_\_\_  
Defendant

\_\_\_\_\_  
Garnishee

RETURN OF SERVICE UPON THE DEFENDANT

This to certify that on behalf of the Plaintiff in this action, I have served upon the Defendant a copy of the notice of filing of this summons of garnishment as required by OCGA 18-4-64 along with a copy of the Court's Notice to Debtors Subject to Garnishment containing a list of exempt funds where required because the Defendant is an individual defendant (non-corporate defendant) as follows:

- \_\_\_\_\_ (1) Service pursuant to O.C.G.A. §9-11-4. [Service form attached.]
- \_\_\_\_\_ (2) Service upon the Defendant at the Defendant's last known address by registered or certified mail or statutory overnight delivery, return receipt requested, not more than three business days after service of the summons of garnishment on the Garnishee. [Attach a copy of green card, delivery slip, or unclaimed envelope.]
- \_\_\_\_\_ (3) Written notice delivered personally to the Defendant after issuance of the summons of garnishment not more than three business days after service of the summons on the Garnishee. [Attach a certification by the person serving.]
- \_\_\_\_\_ (4) In the case of a Defendant residing out of state or a Defendant who cannot be found, levy and attachment of the lien of garnishment. [This follows an Order by a Judge of this Court after submission of an appropriate affidavit.]

- \_\_\_\_\_ (5) In the case of a Defendant residing out of state or a Defendant who cannot be found, publication as provided by law. [Attach certification of the person causing the notice to be published along with proof of mailing.]
- \_\_\_\_\_ (6) Service upon the Defendant by ordinary mail not more than three business days after service of the summons of garnishment on the Garnishee at the address at which the Defendant was served in the action resulting in the judgment on which the garnishment proceeding is based as long as the garnishment has been commenced within 60 days after the judgment upon which the garnishment proceeding is based was obtained. [Attach a copy of the underlying judgment.]
- \_\_\_\_\_ (7) Where the Defendant's address is known, by ordinary mail not more than three business days after service of the summons of garnishment on the Garnishee. [Attach certification of the person mailing.]

This \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Sign Name

\_\_\_\_\_  
Print name and Title